

Mobile Phone POLICY

Rationale:

- While the college recognises the right of students to have mobile phones for safety reasons, they must not be seen, heard or used in the classroom.

Aims:

- To ensure any emergency calls are made through the College General Office and **not** directly to a child's mobile phone.
- All students have the right to learn and teachers the right to teach without their lessons being disrupted by inappropriate use of a mobile phone.
- To ensure appropriate and socially responsible behaviour concerning mobile phones

Implementation:

- Mobile phones should not be used in a manner or place that is disruptive to the good order of the school.
- Students should have their mobile phones switched off and out of site during class.
- Students are able to access their phones before or after school, or during recess and lunch breaks.
- Any student whose phone is seen, heard or used in class will initially be asked to put the phone away.
- A subsequent offence will mean that the phone is handed to the classroom teacher or teacher in charge of an activity.
- The phone will be handed in to the relevant sub school office along with the name and home group of the student at the end of the lesson. The phone will be placed in an envelope for safekeeping. It is the responsibility of the student to collect the phone from the sub school office at the end of the same school day.
- The **classroom teacher** should record the incident on RISC and alert the relevant team leader.
- Students who reoffend will be treated as cases of defiance. This will involve a range of consequences:
- **2nd offence:** After school Detention and parent notification by the relevant Team Leader
- **3rd Offence:** Internal Suspension and parent notification by the relevant Team Leader
- **4th Offence:** External Suspension and parent interview with the relevant Year Level Educator and sub school principal.
- Any student **failing to comply** with a request to hand a mobile phone to any member of staff when asked will have the matter referred to the student's team leader. This matter will be treated as failure to comply with a teacher's instruction/defiance. This may result in the student receiving an external suspension as determined by the Year Level Educator and sub school principal.

- Students should display courteous, consideration and respect for others whenever they use a mobile phone.
- Mobile phone cameras should not be used anywhere a normal camera would be considered inappropriate, such as change rooms or toilets.
- Students are not permitted to take photographs or films of students without their consent as this is considered an invasion of their privacy.
- Students are not permitted to use a mobile phone to send certain messages and images to another person which can be deemed as offensive, harassment or threatening.
- In such cases the school will treat the behaviour seriously and implement appropriate sanctions which may include, referral to the Student Welfare team, suspension, or in extreme cases the matter may be referred to the Police. Such consequences will be determined by the relevant Assistant Principal.

In all cases students should ensure that their phones are always stored in a safe and secure place and need to be aware that mobile phones are brought to school at their owner's risk as the Department generally does not pay for any loss or damage to personal property.

Evaluation:

- This policy will be reviewed as part of the school's three year review cycle.